

1. Record Nr.	UNISA996526782903316
Titolo	Get yourself promoted : how to move up the career ladder
Pubbl/distr/stampa	London, [England] : , : A&C Black, , 2009 ©2009
ISBN	1-281-08821-8 9786611088217 1-4081-0192-0
Edizione	[Revised edition.]
Descrizione fisica	1 online resource (97 p.)
Collana	Steps to Success
Disciplina	650.14
Soggetti	Career development Vocational guidance
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Includes index.
Nota di contenuto	Cover; Titlepage; Copyright; Contents; How promotable are you?; 1 Weighing up the pros and cons of a promotion; 2 Making yourself promotable; 3 Developing presence; 4 Managing your image: How to create an impact; 5 Standing out from the crowd: Knock-out applications; 6 Networking and marketing yourself; 7 Working with mentors; 8 Succeeding as a new manager; Where to find more help; Index
Sommario/riassunto	Being promotable means having that magic mix of great skills and personal qualities that enable you to meet your targets, build good relationships, and get to know the people who can help during your campaign. This book will help you with challenges including planning your career, making yourself indispensable, and polishing up your CV.