1.	Record Nr.	UNISA996393899403316
	Autore	Ellis Tobias
	Titolo	The English school [[electronic resource]] : containing, a catalogue of all the words in the Bible, beginning with one syllable, and proceedings by degrees to seven, divided and not divided; together with a brief and compleat table of the most usual and common English words. Being the readiest way for teaching children, and elder persons, to spell, pronounce, read, and write true English; and to distinguish of the sense and spelling of many words of a like sound. With the first principles of the oracles of God, and scriptures at large to prove each principle. Also, forms of prayers, praises, thanksgivings, and graces, with directions for health and long life, suited to the necessities and capacities of children and youth. Fitted to the common use of English schools, being the first that ever came forth in this method. The fifth edition, much enlarged and corrected, with an addition of new cuts, & copies to teach to write several sorts of hands. By Tobias Ellis, minister of the gospel
	Pubbl/distr/stampa	London, : printed by John Darby, for George Sawbridge, Robert Gibbs, Hen. Brome, and Richard Chiswel, 1680
	Descrizione fisica	[8], 96, 89-198, [2] p., [1] leaf of plates
	Soggetti	Spellers
	Lingua di pubblicazione	Inglese
	Formato	Materiale a stampa
	Livello bibliografico	Monografia
	Note generali	Text and register are continuous despite pagination. With errata and advertisements on last leaf. Reproduction of original in the Folger Shakespeare Library.
	Sommario/riassunto	eebo-0055

2. Record Nr.	UNINA9910781767303321
Autore	Lawson Karen
Titolo	The trainer's handbook of leadership development [[electronic resource]] : tools, techniques, and activities / / Karen Lawson
Pubbl/distr/stampa	San Francisco, : Pfeiffer, 2011
ISBN	1-283-23992-2
	9786613239921
	1-118-09437-9
Edizione	[1st edition]
Descrizione fisica	1 online resource (280 p.)
Collana	Essential resources for training and HR professionals
Classificazione	BUS066000
Disciplina	658.4/07124
Soggetti	Leadership - Study and teaching
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Description based upon print version of record.
Nota di bibliografia	Includes bibliographical references and index.
Nota di contenuto	The Trainer's Handbook of Leadership Development: Tools, Techniques, and Activities; Contents; About the author; 1: Introduction; 2: Leadership Competencies and Characteristics; 3: Designing a Leadership Development Program; Chapter Three Activities; 4: Increasing Awareness-Self and Others; Chapter Four Activities; 5: Communicating and Influencing; Chapter Five Activities; 6: Motivating and Engaging; Chapter Six Activities; 7: Developing and Managing; Chapter Seven Activities; 8: Increasing Leadership Effectiveness; Chapter Eight Activities; References; Index
Sommario/riassunto	"In the fast-paced global environment of the 21st century, the need for effective leaders has never been greater. This book provides a variety of tools and techniques for developing leadership competencies and characteristics. Organized according to fifty empirically based competencies and characteristics, each feature is introduced with a clear definition and a discussion of its importance and application. Featuring dozens of activities and other resources to help enhance the skills of today's leaders and high-potentials, this book is a primary resource for Training and HR professionals"--