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Nota di bibliografia	Includes bibliographical references and index.
Nota di contenuto	Learning in the workplace -- Assessing the analyzing needs -- Designing and developing effective learning -- Face-to-face delivery, as important as ever -- Delivering technology-enabled learning -- Measuring and evaluating impact -- Organizational level applications -- Managing the learning and performance function -- The WLP professional.
Sommario/riassunto	"Authoritative, complete, and current, the ASTD Handbook for Workplace Learning Professionals is an easy-to-use, must-have reference tool for all learning professionals. This 'go to' resource and reference guide, edited by Elaine Biech, is packed full of key methodologies, practices, and procedures on every topic including training design and delivery, analyzing needs, measurement and evaluation, e-learning, organization development, managing the learning function, and human performance improvement. The ASTD Handbook brings together authors who represent the best practitioners in the field, authorities to present the most critical information to professionals. Contributors include Bill Wiggernhorn, Geary Rummler, Robert Mager, Bill Byham, Elliot Masie, Donald Kirkpatrick, John Cone,

Donnee Ramelli, Tony Bingham, and other industry leaders. Included in this volume are a complete glossary and a CD-ROM with supporting worksheets and tools.” Note: CD-ROM is not available for this title.

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