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Collana	10 steps series
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Soggetti	Success in business Teams in the workplace
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Nota di bibliografia	Includes bibliographical references (pages 130-131) and index.
Nota di contenuto	Intro -- Titlepage -- Copyright -- 10 Steps to Success -- Content -- Preface -- Introduction -- Index -- Step 1: Form the Team- 1 Identify Leaders with Enthusiasm, Energy, and Vision -- Step 2: Ensure Roles Are Clarified and Understood -- Step 3: Create an Environment to Encourage Communication -- Step 4: Build Strong and Effective Relationships -- Step 5: Build Processes to Track Progress and Get Things Done -- Step 6: Assess the Team Regularly for Top Performance -- Step 7: Tap Into Engery of the Team to Develop Innovative Approaches -- Step 8: Use Virtual Team Techniques Effectively -- Step 9: Deal with Team Problems and Move On -- Step 10: Reward and Celebrate Success -- Appendix A: Chapter 1 Tools -- Appendix B: Chapter 3 Tools -- Appendix C: Chapter 5 Tools -- Appendix D: Chapter 8 Tools -- References -- About the Author -- About ASTD -- About Berret-Koehler Publishers.
Sommario/riassunto	Team effectiveness has become a cliché of business success for a very good reason: It works. 10 Steps to Successful Teams takes a practical approach to working in teams, the preferred method of business operations today. Written for every member of the team—leaders and players—this new title from ASTD provides insights and guidance in short, to-the-point messages, with easy-to-use tools and assessments that will get teams up and running quickly and effectively. From identifying team strengths to developing strong, trusting relationships,

author McClay applies her expertise and background with sales teams
to propel you and your team to maximum performance.
