1. Record Nr. UNISA996209548003316

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Titolo Credit Controller's Desktop Guide

Pubbl/distr/stampa

Thorogood

ISBN

1-280-23365-6 9786610233656

1-4237-2131-4

Descrizione fisica

1 online resource (326 p.) : ill

Disciplina

658.8/8

Lingua di pubblicazione

Francese

Formato

Materiale a stampa

Livello bibliografico

Monografia

Sommario/riassunto

What is this book about? Failure to get invoices paid on time always eats into profits, and frequently drives companies into liquidation. The Credit Controller's Desktop Guide is a comprehensive practical guide to collecting debts effectively and covers all aspects of the credit controller's work. Fully up-to-date and written in a clear, practical style, this desktop guide includes case studies, standard letters and forms, and an update on the latest legal developments. Contents The cost of creditThe right attitude for credit controlThe right credit policiesOpening a new accountEffective paperworkLettersCollection by telephoneOvercoming excusesSources of informationCredit agenciesFactoringCredit insuranceLess usual chasing methodsWarning signs - danger imminentConditions of saleLegal action considerations prior to commencementLegal action - obtaining judgmentBad debtsExports.About the authorRoger Mason has considerable practical experience as a company secretary. His early career was with Midland Bank and the Ford Motor Company before becoming finance director of ITC Entertainment Ltd. He was, for 14 years, company secretary and finance director of a leading British greetings card company. He lectures on finance and business matters and has written a number of books.FULLY REVISED AND UPDATED..... to reflect changes caused by The Enterprise Act 2002, it covers

important issues including: bad debtsretention of titleenforcing the judgmentthe increased importance of the final warning letterWHY THIS BOOK WILL BE INVALUABLE TO YOUR BUSINESSThis book will enable you to: quantify the true cost of credit to your organisation define the credit control policies that are best suited to youuse a variety of proven collection techniques effectivelyanticipate and overcome excuses take legal action and achieve a satisfactory outcomedetect warning signs of danger early enough