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Titolo	PowerPoint 2010 all-in-one for dummies / / by Peter Weverka
Pubbl/distr/stampa	Indianapolis, Ind., : Wiley Pub., Inc., c2010
ISBN	1-118-98390-4 0-470-87316-7
Descrizione fisica	1 online resource (604 p.)
Collana	--For dummies
Classificazione	007.63
Disciplina	005.58
Soggetti	Presentation graphics software
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Includes index.
Nota di contenuto	bk. 1. Getting started in PowerPoint -- bk. 2. Building your presentation -- bk. 3. Communicating with tables, charts, and diagrams -- bk. 4. Embellishing your slides with graphics and shapes -- bk. 5. Flash and dash -- bk. 6. Giving a presentation -- bk. 7. PowerPoint for power users.
Sommario/riassunto	A fully updated guide to creating dynamic presentations with PowerPoint 2010 PowerPoint dominates the presentation landscape. With the changes in PowerPoint 2010, including the availability of an online version, PowerPoint users need this comprehensive reference to make the most of the program. PowerPoint 2010 All-in-One For Dummies features in-depth coverage of the elements and the process involved in creating knockout presentations. Seven minibooks cover all the new 2010 features, providing a great education for beginners and showing PowerPoint veterans lots of new tricks.<