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Autore	Bartlett Diana
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Altri autori (Persone)	MoodySylvia <1941-> KindersleyKatherine
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Nota di bibliografia	Includes bibliographical references and index.
Nota di contenuto	DYSLEXIA IN THE WORKPLACE; Contents; Author Biographies; Prologue; Introduction; PART A:Identifying Dyslexia; CHAPTER 1:Dyslexia in the Workplace; CHAPTER 2: Understanding a Diagnostic Report; CHAPTER 3: Judgement Day: Tom Goes for an Assessment; CHAPTER 4:Workplace Needs Assessments; CHAPTER 5: Dyspraxia and Attention Deficit Disorder; CHAPTER 6: Visual Factors in Reading Difficulties; CHAPTER 7: Emotions; PART B:Tackling Dyslexia; CHAPTER 8:Getting Started; CHAPTER 9:Overall Work Strategies; CHAPTER 10:General Work Organisation; CHAPTER 11:Efficient Work Methods CHAPTER 12:General Writing SkillsCHAPTER 13:Some Specific Work Documents; CHAPTER 14: Reading and Remembering Work Documents;

CHAPTER 15: General Oral Skills and Interaction; CHAPTER 16: Dealing with Negative Attitudes and Emotions; PART C: Managing Dyslexia; CHAPTER 17: From College to Workplace; CHAPTER 18: Working with Dyslexia; CHAPTER 19: Reasonable Adjustments; PART D: Judging Dyslexia; CHAPTER 20: Dyslexia: An Employment Lawyer Speaks; CHAPTER 21: Dyslexia in the Dock; Conclusion; APPENDIX 1: Checklists for Dyslexia, Dyspraxia, AD(H)D and Visual Stress; APPENDIX 2: Assistive Technology
APPENDIX 3: Relaxation and Visualisation Exercises
APPENDIX 4: Useful Addresses; APPENDIX 5: Further Reading; INDEX

Sommario/riassunto

The second edition of *Dyslexia in the Workplace* is a comprehensive guide to how dyslexic adults in employment can improve their skills, and how their employers and other professionals can help. Offers invaluable insights for overcoming obstacles to success, enhancing workplace efficiency and ensuring that dyslexic employees achieve their full potential. Written in an accessible style that is perfect for professionals and dyslexic individuals alike. Covers related syndromes such as dyspraxia, attention deficit disorder and visual stress. Explores the legal obligations and ot
