Record Nr. UNINA9911018827703321 Autore Walkenbach John Titolo John Walkenbach's favorite Excel 2010 tips & tricks / / by John Walkenbach Indianapolis, Ind., : Wiley Pub., Inc., 2010 Pubbl/distr/stampa **ISBN** 9786613813350 9781118257647 1118257642 9780470877463 0470877464 9780470877784 0470877782 9781282242234 1282242237 9780470877791 0470877790 Edizione [1st ed.] Descrizione fisica 1 online resource (433 p.) Collana Mr. Spreadsheets Bookshelf Disciplina 005.54 Soggetti Business - Computer programs Electronic spreadsheets Lingua di pubblicazione Inglese **Formato** Materiale a stampa Livello bibliografico Monografia Note generali Includes index. Nota di contenuto pt. 1. Basic Excel usage -- pt. 2. Data entry -- pt. 3. Formatting -- pt. 4. Basic formulas and functions -- pt. 5. Useful formula examples -pt. 6. Conversions and mathematical calculations -- pt. 7. Charts and graphics -- pt. 8. Data analysis and lists -- pt. 9. Working with files -pt. 10. Printing -- pt. 11. Spotting, fixing, and preventing errors -- pt. 12. Basic VBA and macros. Build robust Excel 2010 apps quickly and efficiently Known as "Mr. Sommario/riassunto Spreadsheet," John Walkenbach's name is synonymous with excellence in computer books that explain the complexities of various topics. With

this collection of favorite Excel tips and tricks, you get a unique look at ways to make Excel 2010 more efficient than you ever imagined.

Packed with easy-to-understand advice regarding all aspects of Excel, this book shares improved ways of speeding up application development with Excel and maximizing the power of Excel to create robust applications. Addresses the extensive changes to the 2010 version of Excel and shares tricks and shortcuts for making your Excel experience as successful and efficient as possible Reveals ways to deal with function arguments, create "impossible" charts, and tame the Ribbon bar Discusses absolute vs. relative references, change data entry orientation, and sort more than three columns Demonstrates ways to enter fake data for testing purposes With John Walkenbach's Favorite Excel 2010 Tips and Tricks , you'll get a jump start on mastering the extensive changes to the 2010 version of Excel.