

1. Record Nr.	UNINA9910458751003321
Autore	Mofford Juliet Haines
Titolo	The devil made me do it! : crime and punishment in early New England // Juliet Haines Mofford
Pubbl/distr/stampa	Guilford, Connecticut : , : GPP, , 2012 ©2012
ISBN	0-7627-7596-3
Descrizione fisica	1 online resource (243 p.)
Disciplina	364.97409/03
Soggetti	Crime - New England - History - 17th century Trials - New England - History - 17th century Punishment - New England - History - 17th century Electronic books. New England History 17th century
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Description based upon print version of record.
Nota di bibliografia	Includes bibliographical references and index.
Nota di contenuto	Front Cover; Copryight; Contents; Preface; Body; Index; Acknowledgments; About the Author; Back Cover; Spine
Sommario/riassunto	<P>Discover the antics of New England's original criminals-and how the courts punished them for their misdeeds.

2. Record Nr.	UNINA9911004780503321
Autore	Falcone Paul
Titolo	101 sample write-ups for documenting employee performance problems : a guide to progressive discipline & termination / / Paul Falcone
Pubbl/distr/stampa	New York, : American Management Association, c2010
ISBN	9786612492594 9781621983286 1621983285 9781282492592 1282492594 9780814415474 0814415474
Edizione	[2nd ed.]
Descrizione fisica	1 online resource (400 p.)
Classificazione	BUS000000
Disciplina	658.3/13 658.3045
Soggetti	Employees - Dismissal of Labor discipline Problem employees
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Includes index.
Nota di contenuto	Contents; Acknowledgments; Introduction; Who Should Read This Book?; Why Is It So Hard to Write Up Employees?; What Are the Benefits of Reading This Book?; How the Book Is Structured; Disclaimer; Part I: Mastering the Write-Up Tool; 1. Progressive Discipline and Its Legal Considerations; The Elements of Due Process; Legal Implications of Probationary Periods; 2. Disciplinary Levels, Subjects, and Prior Notifications; The Verbal Correction (aka First Written Warning); The Written Warning; Investigatory Leave; Final Written Warning; Classifying the Infraction; Prior Notifications 3. Incident Descriptions and Performance Improvement PlansIncident Description; Performance Improvement Plan (PIP); 4. Consequences, Rebuttals, and Employee Acknowledgments; Positive Consequences;

Negative Consequences; Scheduled Review Dates; The Employee Rebuttal; 5. Commonly Asked Questions and Practical Answers to Tricky Employee Relations Issues; 6. About the Sample Write-Ups; PERFORMANCE CORRECTION NOTICE; 101 Sample Write-Ups; Part II: Disciplining the Probationary Employee; #1, 2 Disciplining the Probationary Employee
#3 Disciplining the Probationary Employee: Extending the Length of Probation#4 Performance Problems That Arise Right After the New Hire's Probationary Period Ends; Part III: Policy and Procedure Violations; #5, 6 Failure to Follow Departmental Policies and Procedures; #7 Excessive Personal Telephone Calls; #8 Software Piracy (Unauthorized Installation); #9 Unauthorized Use of Company Equipment, Time, Materials, or Facilities; #10 Unauthorized Removal of Company Files; #11 Inappropriate Downloading/Violation of Intellectual Property Rights
#12 Leaving the Work Site During a Regularly Scheduled Shift#13 Disclosure of Confidential Information About the Company or Its Customers; #14 Failure to Follow Company Dress Code; #15 Lack of Cleanliness and Substandard Personal Hygiene; #16 Smoking on Company Grounds; #17 E-Mail Misuse; #18 Off-Duty Conduct and "Moonlighting"; #19 Failure to Disclose a Conflict of Interest/Personal Relationship (Code of Conduct Violation); Part IV: Performance Transgressions; #20-26 Substandard Work Performance; #27 Substandard Customer Service; #28, 29 Safety Infractions; #30 Lack of Sales Production
#31 Unwillingness to Perform Properly Assigned Work#32 Recurring Negligence and Thoughtlessness; #33 Lack of Teamwork; #34 Lack of Managerial Leadership and Lack of Trust; #35 Failure to Follow Through/"Dropping the Ball"; #36 Improper Cash Handling; #37 Acts Resulting in Loss to the Employer; #38 Slow or Inefficient Production; #39 Failure to Observe Working Schedule, Including Rest and Lunch Periods; #40 Sleeping on the Job; #41 Failure to Learn New Material in Training; #42 High Error Factor and Scrap Rate; #43 Falsification of Employer Records
#44, 45 Lack of Communication with Supervisor

Sommario/riassunto

A complete tool kit for handling disciplinary problems in a fair, responsible, and legally defensible way.
