

1. Record Nr.	UNINA9910980483103321
Autore	Grätzer George
Titolo	The Little Book of Writing Better // by George Grätzer
Pubbl/distr/stampa	Cham : , : Springer Nature Switzerland : , : Imprint : Springer, , 2024
ISBN	9783031761669 3031761669
Edizione	[1st ed. 2024.]
Descrizione fisica	1 online resource (192 pages)
Disciplina	378.170281
Soggetti	Penmanship Writing Skills
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Nota di contenuto	Introduction -- Overview -- I Crucial -- 1 On, In, Next...Prepositions -- 2 Punctuation -- 3 Active vs. Passive -- 4 Ambiguity -- 5 For Russian Speakers -- II Very Important -- 6 So, Such, That -- 7. Transitions (Short Version) -- 8 Dangling -- 9 Hyphens -- 10 Direct vs. Indirect -- 11. Dashes -- III Important -- 12 Transitions: Longer Version -- 13 Run-on Sentences -- 14 Only -- 15 Comma Before If -- 16 Faster and Fastest -- 17 To Go or Going -- IV And Some More -- 18 As, And, Or (Conjunctions) -- 19 'Either,' 'Or,' 'Both' (More Conjunctions) -- 20 Less and Fewer, Both and Two -- 21 Modifiers -- A Grammatical Terms -- B Your Grammar Tutor -- C The Gold Rush.
Sommario/riassunto	This colorful and concise little book is tailored to a general readership. A sister to the recently published The Little Book of Math into English, this accessible guide avoids lengthy lessons and complex grammatical jargon. Instead, the reader is provided with key insights that are directly relevant and easily applicable. By following the straightforward recommendations and working the exercises (640 in number), readers can count on significantly reducing their writing errors and learn to create clearer, more readable, pieces of writing. Topics are divided into four parts. Part I is labeled Crucial and contains five topics that lay the foundations of writing by covering the most essential elements of grammar and sentence construction. Part II is Very Important and contains six slightly more advanced topics that assist with refining

writing and ensuring clarity. Part III is Important and also contains six topics addressing common issues that help to master the art of polishing a writing piece even further. Part IV, And Some More, contains four nuanced topics that are useful for additional fine-tuning. Each topic concludes with a section called Practice Makes Perfect, offering exercises and hints. Solutions then follow. Appendix A gives a quick tutorial on grammatical terms and constructs. Appendix B looks at ChatGPT and the positive aspects of its powerful capabilities. Appendix C provides a bonus Gold Rush of additional exercises, each of which is referenced to specific sections of the book.
