

1. Record Nr.	UNINA9910964112003321
Autore	Liff Stewart
Titolo	The complete guide to hiring and firing government employees // Stewart Liff
Pubbl/distr/stampa	New York, : AMACOM, c2010
ISBN	9786612386770 9781282386778 1282386778 9780814414514 0814414516
Edizione	[1st edition]
Descrizione fisica	1 online resource (241 p.)
Disciplina	352.6/50973 658.31
Soggetti	Civil service - Officials and employees - Selection and appointment United States Officials and employees Selection and appointment United States Officials and employees Dismissal of
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Description based upon print version of record.
Nota di bibliografia	Includes bibliographical references and index.
Nota di contenuto	Contents; Introduction; SECTION 1: HOW TO HIRE A GOVERNMENT EMPLOYEE; 1.The Government's Hiring Process; 2. Developing Your Strategy; 3. Screening and Interviewing the Candidates; 4. Post-Interview Review/Making Your Decision; SECTION 2: HOW TO FIRE A GOVERNMENT EMPLOYEE; 5. Handling Poor Employees; 6. Firing for Misconduct; 7. Firing for Poor Performance; 8. The Hearing; Notes; Index; A; B; C; D; E; F; G; H; I; J; K; L; M; N; O; P; Q; R; S; T; U; V; W; Y
Sommario/riassunto	How to find great performers...and lose poor ones.