

1. Record Nr.	UNINA9910812855203321
Titolo	The essential spirit : providing wholistic services to and with older adults / / edited by Donald Koepke ; foreword by Charles Fahey
Pubbl/distr/stampa	Eugene, Oregon : , : Pickwick Publications, , 2016 ©2016
ISBN	1-4982-7368-8
Descrizione fisica	1 online resource (240 pages) : illustrations
Disciplina	248.85
Soggetti	Older people - Religious life Spirituality - Christianity Holistic medicine
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Nota di bibliografia	Includes bibliographical references at the end of each chapters.
Nota di contenuto	; Introduction: The essential spirit / Donald Koepke -- Spirituality, the sacred domain: core concepts and implications for practice for older adults / Jocelyn McGee, Kenneth Pargament, Aaron Silverbook -- Finding meaning in perceived meaninglessness / James Ellor -- Spirituality and the brain: we know in part / Paul Dobies -- Religion: friend or foe? / Peggy Price -- Fostering spirituality in dementia: looking beyond cognition / Cordula Dick-Muehlke -- The essential spirit in caresharing / Marty Richards -- Caregiving: body, mind, and spirit / Giovanna Piazza -- Touching spirits: programming for meaning and connection / Nancy Gordon -- Using rituals to engage the spirit / Rabbi Richard Address -- Transforming suffering into spiritual energy: the practice of "dedicated suffering" / Jane Thibault -- How diminished income can result in whole persons / Donald Koepke -- Death and dying: the final act of living / G. Jay Westbrook -- ; Epilogue: Looking in a mirror: what do I want to be when I grow up / Nancy Gordon and Donald Koepke.

2. Record Nr.	UNINA9910138933303321
Titolo	2009 International Solid-State Sensors, Actuators and Microsystems Conference
Pubbl/distr/stampa	[Place of publication not identified], : I E E E, 2009
ISBN	9781424441938 1424441935
Descrizione fisica	1 online resource (616 pages)
Disciplina	681.2
Soggetti	Transducers
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Bibliographic Level Mode of Issuance: Monograph
Nota di bibliografia	Includes bibliographical references and index.

3. Record Nr.	UNINA9910962501403321
Autore	Hackett Donald W. <1945->
Titolo	Facilitation skills for team leaders / / Donald Hackett and Charles L. Martin
Pubbl/distr/stampa	Menlo Park, Calif., : Crisp Publications, c1993
ISBN	1-4175-2494-4
Descrizione fisica	1 online resource (102 p.)
Collana	A Fifty-Minute series book
Altri autori (Persone)	MartinCharles L
Disciplina	658.4/036
Soggetti	Teams in the workplace Communication in management Group facilitation
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Bibliographic Level Mode of Issuance: Monograph
Nota di contenuto	TITLE -- COPYRIGHT -- ABOUT THE AUTHORS -- INTRODUCTION -- CONTENTS -- PART I Understanding Facilitation -- BACKGROUND: THE TRANSFORMATION OF U.S. INDUSTRY -- Quality Improvement Process -- WHY FACILITATION? -- Two Key Definitions -- LEADERSHIP AND FACILITATION -- WHAT FACILITATORS DO -- Formal Facilitators -- DESIRABLE FACILITATING BEHAVIORS CHECKLIST -- PUTTING YOUR FACILITATION SKILLS IN ACTION -- AUTHORS' RECOMMENDED ALTERNATIVE -- HOW FACILITATION DIFFERS FROM TRAINING AND PRESENTING -- QUIZ: TRAINING, PRESENTING OR FACILITATING -- THE FACILITATOR: MANAGING STRUCTURE, NOT CONTENT -- Structure Versus Content -- QUIZ: CONTENT OR STRUCTURE? -- PART II Team Involvement, Decision Making, and Dynamics -- ENCOURAGING PARTICIPATION -- SKILL #1. HOW TO ASK QUESTIONS -- RULES FOR ASKING NONTHREATENING QUESTIONS -- TYPES OF QUESTIONS TO ASK -- 1. Open-Ended Questions -- 2. Greater Response Questions -- 3. Redirection Questions -- 4. Feedback and Clarification Questions -- 5. Close-Ended Questions -- PUTTING QUESTIONS TOGETHER -- Chain-of-Questions Technique -- QUIZ: THE MATCH GAME! -- BODY LANGUAGE AND FACILITATION -- EXERCISE: INTERPRETING BODY LANGUAGE -- AUTHORS' SUGGESTED RESPONSES -- SKILL #2 RECORD THE TEAM'S EFFORT -- The Role of the Recorder -- HOW TO USE THE FLIP CHART -- Posture -- Recording -- Common Questions Asked By A

Recorder -- Displaying and Storing Recorded Sheets -- MAKING DECISIONS -- The Six Steps of the Team Problem-Solving Process -- SIX-STEP PROBLEM-SOLVING PROCESS -- STEP ONE: Establish Team Charter and Governance -- STEP TWO: Clarify Team Objectives -- STEP THREE: Identify Major Causes -- STEP FOUR: Identify Potential Solutions -- STEP FIVE: Plan and Implement Corrective Action -- STEP SIX: Evaluate and Adjust -- GETTING GROUP AGREEMENT -- What Is Consensus? -- HOW DO FACILITATORS GET CONSENSUS?. WHAT IF THE GROUP GETS STUCK? -- Voting to Sort as an Alternative to Consensus -- Multivoting -- Nominal Group Voting -- THE IMPORTANCE OF PREPARATION -- Meeting Notification and Agenda -- Sample Meeting Notification and Agenda -- RUNNING AN EFFECTIVE TEAM MEETING -- MANAGING THE MEETING'S PHYSICAL ENVIRONMENT -- Team Meeting Checklist -- TEAM LIFE CYCLES -- STAGE 1: FORMING -- STAGE 2: STORMING -- STAGE 3: NORMING -- STAGE 2: PERFORMING -- Team Development Exercise -- HANDLING DIFFICULT TEAM MEMBERS -- WHEN to Handle a Difficult Team Member -- HOW to Handle a Troublesome Team Member -- QUIZ: THE MATCH GAME -- WHAT IF THE GROUP STILL GETS STUCK? -- Other Resources -- PART III Facilitation Tools -- ESSENTIAL TOOLS -- Process Flowcharts -- Flowchart Symbols -- How to Construct a Flowchart -- STEP 1: Developing Major Steps -- STEP 2. List Substeps for Each Major Step -- STEP 3: Identify Flowchart Symbols and Complete the Flowchart -- After Flowcharting: Identifying Process Improvement Options -- Flowchart of Telephone-Registration Process -- CUSTOMER CONSIDERATIONS -- UNSCRAMBLING THE MESS: A FLOWCHARTING EXERCISE -- FACILITATING BRAINSTORMING -- Brainstorm Guidelines -- WORKSHEET: WORKER INJURY CAUSES -- Facilitator Closure On Brainstorming -- CAUSE-AND-EFFECT DIAGRAMS -- STEP ONE: Construct Effect -- STEP TWO: Add Subgroups -- STEP THREE: Add Potential Causes -- Completed Fishbone Diagram -- PARETO DIAGRAMS -- Constructing a Pareto Diagram -- Pareto Diagram of Factory Floor Injury Data -- PARETO EXERCISE -- Pareto Diagram of Sample Absentee Data -- CONCLUSION -- PART IV Crossword Facilitation -- EXERCISE: TEST YOUR MEMORY -- CROSSWORD CLUES -- Example of Fast-Food Flowchart -- CROSSWORD PUZZLE SOLUTION.

Sommario/riassunto

Bring out the collaborative voices of your team members. Get started with this simple six-step plan.
