

1. Record Nr.	UNINA9910955311503321
Autore	Kor Rudy
Titolo	59 checklists for project and programme managers // Rudy Kor and Gert Wijnen
Pubbl/distr/stampa	Aldershot, England ; ; Burlington, VT, : Gower, c2007
ISBN	1-351-96301-5 1-315-26409-9 1-281-20798-5 9786611207984 0-7546-8191-2
Edizione	[2nd ed.]
Descrizione fisica	1 online resource (218 p.)
Altri autori (Persone)	WijnenGert
Disciplina	658.4/04
Soggetti	Project management
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	"A Gower Book"--cover. First published 2007 by Gower Publishing.
Nota di bibliografia	Includes bibliographical references (p. 197-198) and index.
Nota di contenuto	Cover; Contents; List of Figures; Acknowledgements; Introduction; 1 You Have to Choose the Right Approach; 2 Organising for Projects and Programmes - The Approach; 3 Organising All Involved - Checklists; 4 Leading Your Team - The Approach; 5 Helping Team Members Work Together - Checklists; 6 Managing Your Project - The Approach; 7 Initiating/Starting Your Project - Checklists; 8 Executing Your Project - Checklists; 9 Managing Your Programme - the Approach; 10 Starting and Executing Your Programme - Checklists; Glossary; Bibliography; Index
Sommario/riassunto	The practical approach taken by Rudy Kor and Gert Wijnen makes this an easy book to dip into to improve your project and programme management competences. The book covers a range of topics, including: choosing the right approach, organising for projects and programmes, team management, starting and executing projects, and programme management. For each topic, the book provides a series of checklists to lead you through the most important aspects of each subject. With such hands-on advice from acknowledged experts so easily available, this is a book which no project or programme manager

should
