1. Record Nr. UNINA9910954156503321 Autore Heldman Kim Titolo Project management jumpstart / / Kim Heldman Pubbl/distr/stampa Hoboken, N.J., : Wiley Pub., Inc., c2011 **ISBN** 9786613397812 9781118094471 1118094476 9781283397810 1283397811 9781118094457 111809445X Edizione [3rd ed.] Descrizione fisica 1 online resource (362 p.) Serious skills Collana Disciplina 658.4/04 658.404 Soggetti Project management Lingua di pubblicazione Inglese **Formato** Materiale a stampa Livello bibliografico Monografia Note generali Includes index. Nota di contenuto Project Management JumpStart; Introduction; Who Should Read This Book; What This Book Covers; Making the Most of This Book; Building the Foundation: The Project Management Journey: Is It a Project?: Where Are We Going?; A Bird's-Eye View; Know the Structure of Your Organization; Benefiting from Project Management Practices; Tools of the Trade; Understanding Project Processes; Twenty-first Century Project Management; What's Old Is New Again; Constraints; Where Do You Go from Here?; Becoming PMP Certified; Certifying with CompTIA's Project+; Formal Education Programs; Terms to Know Review Questions Developing Project Management Skills; A Little Bit of Everything; Communication Is the Key; Organizing Techniques; General Management Skills: People Management Skills: Communicating Your

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