1.	Record Nr.	UNINA990000296410403321
	Autore	Jordan, Donald G.
	Titolo	Chemical process development / DonaldG. Jordan
	Pubbl/distr/stampa	New York : Interscience Publishers, 1968
	Descrizione fisica	2 voll., ill., 24 cm
	Collana	Interscience Library of chemical engineering and processing ; 6
	Disciplina	660
	Locazione	DINCH
	Collocazione	04 170-8/1
		04 170-8/2
	Lingua di pubblicazione	Italiano
	Formato	Materiale a stampa
	Livello bibliografico	Monografia
	Note generali	v. 1 e 2

2.	Record Nr.	UNINA9910881093503321
	Autore	Ahmed Naveed
	Titolo	Microsoft Lists Essentials : Enhancing Productivity Through Microsoft 365's Smart Information Tracking App / / by Naveed Ahmed
	Pubbl/distr/stampa	Berkeley, CA : , : Apress : , : Imprint : Apress, , 2024
	ISBN	9798868804700
		9798868804694
	Edizione	[1st ed. 2024.]
	Descrizione fisica	1 online resource (430 pages)
	Disciplina	006.76
	Soggetti	Microsoft software
		Microsoft .NET Framework
		Microsoft
	Lingua di pubblicazione	Inglese
	Formato	Materiale a stampa
	Livello bibliografico	Monografia
	Nota di contenuto	Chapter 1: Introduction to Microsoft Lists -- Chapter 2: Getting Started with Microsoft Lists -- Chapter 3: Basics of List Creation -- Chapter 4: Columns and Column Formatting -- Chapter 5: Working with Lists -- Chapter 6: Mastering List Views -- Chapter 7: Collaboration in Lists -- Chapter 8: Lists on the go: Mobile & tablet apps -- Chapter 9: Advanced Productivity with Lists -- Chapter 10: Appendix 1: Supported CSS Styles in JSON Formatting.
	Sommario/riassunto	Unlock the full potential of Microsoft Lists, an indispensable tool within the Microsoft 365 suite for tracking and organizing information This book is your comprehensive guide, from the fundamentals to the advanced capabilities of Microsoft Lists, and will help you improve productivity and foster collaboration. Whether you're making a basic to-do list or managing a complex inventory system, Lists is built for a broad spectrum of users, from beginners to professionals, catering to diverse enterprise and consumer use cases. The book provides thorough coverage of a wide array of topics, from the history of the product and initial setup to the entire set of features it offers. Insights are presented on using templates, optimizing columns, managing your lists, mastering the views, JSON features, and the various sharing and collaboration tools to utilize the product for maximum productivity.

The book includes the latest features, such as commenting, Lists forms, real-time presence, and an in-depth look at the mobile experience. This guidebook is designed to transform your approach to information tracking and management. It offers practical examples, scenarios, and step-by-step instructions, complemented by rich visuals. The book is ideal for enterprises seeking to boost team productivity and also for individuals who wish to manage information with friends and family. What You Will Learn Optimize information management and manage lists like a pro, with list templates, custom columns, views, and JSON customization Boost collaboration through sharing and commenting, and by employing Microsoft's security and privacy features Maintain productivity on the go by navigating and managing lists on mobile devices, keeping your information accessible anywhere Enhance productivity by connecting Microsoft Lists with other products in the Microsoft 365 ecosystem .