1. Record Nr. UNINA9910877713803321 Autore Kush Brian D Titolo Auditing leadership: the professional and leadership skills you need // Brian D. Kush Hoboken, N.J., : Wiley, c2009 Pubbl/distr/stampa 0-470-50316-5 **ISBN** 1-119-19838-0 1-282-68286-5 9786612682865 0-470-50312-2 Descrizione fisica 1 online resource (257 p.) Disciplina 658.4/092 Soggetti Leadership **Auditors** Lingua di pubblicazione Inglese **Formato** Materiale a stampa Livello bibliografico Monografia Note generali Includes index. Nota di contenuto Auditing Leadership: The Professional and Leadership Skills You Need: Contents; Preface; Born to Be Skeptical Sections; About the Author; Part I: Professional Interaction and Reflection Skills; Chapter 1: Where Are You Going?; Chapter 2: Selling Number One; Chapter 3: Feedback Equals Money; Chapter 4: The Audit Cheerleader; Part II: Networking Skills; Chapter 5: Your Social Capital; Chapter 6: The First Step in Networking: Part III: Time Management and Personal Productivity Skills: Chapter 7: The Most Important Word to an Auditor; Chapter 8: The Problem with To-Do Lists Chapter 9: The Power of Time-BlockingChapter 10: The Power of Routines; Chapter 11: Do You Train Your People to Interrupt You?; Chapter 12: Do You Have Commitment Issues?; Chapter 13: Reengineer Your E-mail Practices; Part IV: Communication Skills; Chapter 14: Effective Opining; Chapter 15: Are You a Filler-holic?; Chapter 16: Why We Love PowerPoint Slides; Chapter 17: One Way to Avoid Office Rage; Part V: Client Relationship Skills; Chapter 18: Who Is the Puppet

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How can you start a culture of feedback that improves your organization? Turn to page 27. Want to know the most important word to an auditor? Turn to page 65. Do you train people to interrupt you? Want to stop? Turn to page 106. What is the single biggest opportunity to improve your audit? Turn to page 172. Want to hear about the funnier side of auditing? Turn to the ""You Know You Are an Auditor When..."" Appendix on page 227. Praise for Auditing Leadership: The

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