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Nota di contenuto	Contract Documentation for Contractors; Contents; Acknowledgements; Preface to the First Edition; Preface to the Third Edition; 1 Introduction; 1.01 General; 1.02 Letters and notices; 1.03 Tabular summary of mandatory requirements; 2 Pre-contract Documentation; 2.01 Introduction; 2.02 Qualification; 2.03 Preliminary enquiry; 2.04 Formal invitation to tender; 2.05 Errors in tender documents; 2.06 Time for tendering; 2.07 Onerous conditions in tender documents; 2.08 Submission of tender; 2.09 Subcontractors and suppliers; 2.10 Letters of intent; 2.11 Signing the contract; 2.12 Performance bonds 2.13 Advance payment bonds and bonds in respect of payment for off-site materials and/or goods3 Commencement and Progress; 3.01 Pre-commencement meeting; 3.02 Site and progress meetings; 3.03 Site diaries; 3.04 The master programme; 3.05 Discrepancies in documents; 3.06 Compliance with statutory requirements; 3.07 Problems with materials; 3.08 Information necessary for the works; 3.09 Instructions generally; 3.10 Variations; 3.11 Work done by others; 3.12 Other matters; 4 Certificates and Payments; 4.01 Introduction; 4.02

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9.04 Arbitration generally

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## Sommario/riassunto

The JCT standard forms of building contract require a thorough understanding of their procedural requirements, as well as their legal implications. They require both the contractor and the architect, on behalf of the employer, to send a wide range of notices and letters if each party is to protect its legitimate interests. The main contract forms are also supported by complex sub-contract documentation. Therefore, it is not surprising that when this book of specimen letters, notices and forms was first published, it was widely welcomed by the construction industry. The book provides

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