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Nota di contenuto	Front matter -- Contents -- Acknowledgements -- Introduction -- CHAPTER ONE. An overview of appraisal: What is it? Who does it? Why is it done? -- CHAPTER TWO. Appraisal and archival appraisal in modern organizations -- purpose, participants, roles and responsibilities -- CHAPTER THREE. The many views on appraisal in archive programmes -- CHAPTER FOUR. Archival appraisal briefly reviewed in historical context -- CHAPTER FIVE. Practicing appraisal -- common grounds and common problems -- CHAPTER SIX. Architecture of responsible appraisal -- a foundation and a framework -- CHAPTER SEVEN. A brief general summary -- An introductory study guide -- Back matter
Sommario/riassunto	Collection appraisal is an integral part of archival work and this unique professional reference source provides detailed information on the most recent techniques and recommendations in the face of the flood of information now facing information specialists, records managers, knowledge managers, and archivists. Archival Appraisal provides examples of: acquisition planning processes; acquisition policies; acquisition procedures; appraisal criteria and appraisal report forms. It is an excellent introduction to the subject and is clearly laid out, giving sound explanations of theory and explaining