

1. Record Nr.	UNINA9910820458503321
Autore	Lorain Peter <1943->
Titolo	The art and science of leading : what effective administrators understand // Peter Lorain
Pubbl/distr/stampa	Lanham, Marlaynd : , : Rowman & Littlefield, , [2016]
ISBN	1-4758-2619-2
Descrizione fisica	1 online resource (167 p.)
Disciplina	371.2
Soggetti	Educational leadership - United States School administrators - United States School management and organization - United States
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Description based upon print version of record.
Nota di bibliografia	Includes bibliographical references.
Nota di contenuto	Contents; Foreword; Preface; Acknowledgments; Introduction; Chapter One: Art and Science; Chapter Two: Understand the Gestalt; Chapter Three: A Set of Leadership Tenets; Chapter Four: Leadership; Unintended Influence/Conscious Behavior; Influential Leadership; Productive Leadership; Beliefs and Values; Formal and Informal Leadership; Getting Something Done; Chapter Five: Effective, Exemplary Leaders; Change; Formal Preparation; Mentors; Natural or Innate Ability; Experience Enhances Future Performance; Chapter Six: Instructional Leadership; Leaders Have a Vision; Realizing the Vision Working with People Is Inherent in LeadershipAll the Time; Working with a Variety of Processes; Preparation; Chapter Seven: The Age of Standards; A Bigger Stage; The Shifting Locus of Control; Administrators as Translators and Interpreters; Fidelity and School Mission; Schooling as a Marketplace; Defining Success; Communities as Full Partners; Creating Space for the Art and Science of School Leadership; Chapter Eight: Management; Safe and Orderly Environment; Protect the Investment; The Facility as a Safe Environment; Impressions Are Important Chapter Nine: Intentional, Analytic Decision MakingChapter Ten: Delegating; To Whom to Delegate; Effective Delegation; Micromanaging, or Rather, Not Micromanaging; Chapter Eleven: Analysis Prior to Decision Making; Decisions-Everything Still Affects

Everything; An Error or a Mistake?; Chapter Twelve: Elements of Leadership; Getting Back to People; Valuing Instincts; Communication Is Critical: Written, Spoken, Interpersonal; Knowing When to Act . . . and When to Wait; Being Objective; The Courage to Do What's Right; Organization to Get Things Done; Chapter Thirteen: Goals; Strategic Planning

Organizational Goals Sources of Institutional Goals; Individual Goal Setting; Helping Others; Chapter Fourteen: Power; Chapter Fifteen: Meetings and Agendas; Kinds of Meetings; Reasons for Meetings; Leadership Roles; Who Conducts Meetings; Fundamental Skills; An Art; Reacting to Documents; Agendas; How Are These Abilities Acquired?; Chapter Sixteen: Future Leaders; Future Leaders; Identifying Potential Participants; What It Is; What It Isn't; Elements and Content of the Program; Chapter Seventeen: The Administrative Interview; The Three Steps of Preparation

Chapter Eighteen: Time to Reflect and Recharge Chapter Nineteen: The Gestalt of Leadership; Conclusion; Differences; Volunteers; Fiscal and Legal Knowledge; The National Middle School Association Search; Summary; Appendix 1; Strategic Plan Outline; Appendix 2; National Association of Secondary School Principals' (NASSP) Assessment Center; References; About the Authors

Sommario/riassunto

Effective leadership reflects both art and science. Background, theory and knowledge is the science. Appropriately and effective application is the art. Conceptual and practice, this concise, easy to understand book is an excellent resource. The overall intent is support those educators who work to realize the mission of education: to educate all children to that they all may become thoughtful independent, success and happy adults, ones who make positive contributions to the well-being of their community, their country, and the world. It discusses the theory of leadership, includes beliefs and
