

1. Record Nr.	UNINA9910819821603321
Autore	Lareau William
Titolo	Office kaizen : transforming office operations into a strategic competitive advantage // William Lareau
Pubbl/distr/stampa	Milwaukee, Wisconsin : , : ASQ Quality Press, , 2003 ©2003
ISBN	0-87389-876-1 1-62198-495-8 600-00-4719-3
Descrizione fisica	1 online resource (174 p.)
Disciplina	658.4/06
Soggetti	Organizational change Industrial efficiency Corporate culture Competition
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Includes index.
Sommario/riassunto	Many business functions have been significantly improved through the use of a variety of quality techniques, but for the most part office and administrative functions have not kept pace. Most companies find it difficult to reduce costs in the office without noticeable sacrifices in performance. Some progressive companies are seeing improvements in their office environments through the use of Office Kaizen, which emphasizes making continuous improvements over the long haul. Office Kaizen: Transforming Office Operations Into a Strategic Competitive Advantage presents a unified, consistent approa