1. Record Nr. UNINA9910819168603321 Developing skills for distance learning / / [writing team, David Murphy **Titolo** ... [et al.]] Pubbl/distr/stampa Hong Kong,: Open University of Hong Kong Press, 2006 **ISBN** 962-7707-77-5 Descrizione fisica 1 online resource (85 p.) Altri autori (Persone) MurphyDavid Soggetti Distance education - China - Hong Kong Open learning - China - Hong Kong Lingua di pubblicazione Inglese **Formato** Materiale a stampa Livello bibliografico Monografia Description based upon print version of record. Note generali ""Contents""; ""Chapter 1 Introduction""; ""Lifelong learning""; ""Open Nota di contenuto learning""; ""Distance education""; ""The learning environment""; ""Chapter 2 Organizing your study""; ""Getting ready for study""; ""Creating a positive study environment""; ""Managing your time""; ""Staying motivated""; ""Summary""; ""Chapter 3 Making the most of learning support""; ""Tutorials and tutors""; ""Laboratory sessions, field trips, day schools, surgeries and lectures""; ""Being part of a study group""; ""Using email for learning support""; ""Discussion boards""; ""Summary"" ""Chapter 4 Reading and note-taking"""Reading""; ""Note-taking""; ""Summary""; ""Chapter 5 Searching for and organizing information""; ""Step 1: planning your search"": ""Step 2: conducting your search"": ""Step 3: evaluating resources""; ""Step 4: organizing and citing your sources""; ""Summary""; ""Chapter 6 Academic writing""; ""Planning an essay""; ""Preparation for writing""; ""Developing an outline""; ""Drafting""; ""Writing an introduction""; ""Developing the main content""; ""Concluding an essay""; ""Adding quotations and references to your essay""; ""Summary"" ""Chapter 7 Assessment""""Self-assessment"": ""Continuous assessment""; ""The final examination""; ""Summary""