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Note generali	Description based upon print version of record.
Nota di bibliografia	Includes bibliographical references (p. 157-161) and index.
Nota di contenuto	Books are for use -- Excel basics -- Downloading data to Excel -- Cleaning up the data -- Determining the size and age of your collection -- Analyzing circulation -- Correlation and its uses -- The summary file -- Presenting your findings with color and graphs -- Management uses of Excel and future research.
Sommario/riassunto	In this unique guide, two collection development experts show how to use Excel® to translate circulation and collection data into meaningful reports for making collection management decisions. Step-by-step instructions accompanied by screen shots allow anyone to use Excel® to quickly "crunch the numbers" that often bog down library use studies.