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Autore	Tylczak Lynn
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Collana	Fifty-Minute series
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Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Description based upon print version of record.
Nota di contenuto	<p>""TITLE""; ""COPYRIGHT""; ""CONTENTS""; ""TO THE READER""; ""CONTENTS""; ""INTRODUCTION""; ""PART 1 THE PROBLEM WITH ABSENTEEISM""; ""ABSENTEE PROBLEM #1: CAMOUFLAGE""; ""HOLIDAY AND SICKNESS REASONS""; ""EDUCATION AND TRAINING""; ""EMPLOYEE RELATIONS""; ""SOCIAL, COMMUNITY, AND OTHER REASONS""; ""ABSENTEE PROBLEM #2: EMPLOYEE ATTITUDES""; ""ABSENTEE PROBLEM #3: SYSTEMS THAT ENCOURAGE, RATHER THAN DISCOURAGE, ABSENTEEISM""; ""ABSENTEE PROBLEM #4: COMPLEX CAUSES""; ""ABSENTEE PROBLEM #5: THE GOOD, THE BAD, AND THE CONFUSED""; ""ABSENTEE PROBLEM #6: TAKING THE ABSENTEE PROBLEM TOO SERIOUSLY.""</p> <p>""SUMMARY""""PART 2 GET WITH THE PROGRAM!""; ""THE PERFECT ABSENTEEISM PROGRAM""; ""THE TEN COMMANDMENTS OF ABSENTEEISM""; ""PART 3 INTRODUCTION TO ORGANIZATION""; ""ORGANIZATIONAL PROBLEMS""; ""ORGANIZING THE ORGANIZATION""; ""SUMMARY""; ""WHO""; ""WHAT""; ""WHEN""; ""WHERE""; ""WHY""; ""HOW""; ""PART 4 JOIN THE MORALE MAJORITY""; ""JOIN THE MORALE MAJORITY""; ""THE EIGHT STEPS""; ""Step One: Emulate""; ""Step Two: Appreciate""; ""Step Three: Ingratiate""; ""Step Four: Stimulate""; ""Step Five: Integrate""; ""Step Six: Initiate""; ""Step Seven: Contemplate""; ""Step Eight: Delegate""</p> <p>""SUMMARY""""STEP ONE EMULATE""; ""STEP TWO APPRECIATE""; ""STEP THREE INGRATIATE""; ""STEP FOUR STIMULATE""; ""STEP FIVE INTEGRATE""; ""STEP SIX INITIATE""; ""STEP SEVEN CONTEMPLATE"";</p>

""STEP EIGHT DELEGATE""; ""PART 5 NOT BY ACCIDENT"";
""INTRODUCTION""; ""THE OUNCE OF PREVENTION""; ""ACCIDENT
CAUSES: THE DIRTY DOZEN""; ""THE SAFETY FOUR""; ""SAFETY FIRST:
EMPLOYEE ATTITUDE""; ""SAFETY FIRST: TWO EXAMPLES""; ""Example
#1""; ""Example #2""; ""SAFETY FIRST: EMPLOYEE PARTICIPATION"";
""SAFETY FIRST: THE LITTLE THINGS""; ""PROPER JOB PLACEMENT""; ""JOB
SAFETY ANALYSIS""
""THE INSPECTOR GENERAL""""Be a Space Cadet""; ""SUMMARY""; ""PART
6 THE CASE STUDIES""; ""K.I.S.S.""; ""Case #1 The Feedback Factor"";
""The Facts""; ""The Problem""; ""The Solution""; ""The Results""; ""Case
#2: Recognize the Regiment""; ""The Facts""; ""The Problem""; ""The
Solution""; ""The Results""; ""The Solution (Explained)""; ""The Pay-for-
Progress Program""; ""The Recognition Rationale""; ""Lavish Lotteries"";
""Unflinching Feedback""; ""Case #3: Measure the Mayhem""; ""The
Facts""; ""The Problem""; ""The Solution""; ""1. Gather The Facts.""; ""2.
Divide And Conquer.""
""3. Take Action.""""The Results""; ""The Sandvik Steps for Influencing
Absenteeism""; ""Case #4: Looking Well""; ""The Facts""; ""The
Problem""; ""The Solution""; ""The Results""; ""THE STRUX STRATEGY"";
""Case #5: To Everyone's Benefit""; ""The Facts""; ""The Problem""; ""The
Solution""; ""The Results""; ""The General Motors/UAW Memorandum of
Understanding""; ""Case #6 Fiscally Fit""; ""The Facts""; ""The Problem"";
""The Solution""; ""The Results""; ""General Electric's Plan for Health and
Wealth""; ""The Fitness Program""; ""The Recreation Program""
""Case #7: Through No Fault of Their Own""
