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Nota di contenuto	Contents; Introduction; Assessment Test; Chapter 1 IT Project Management Overview; Defining a Project; Defining an IT Project; Common Job Roles for the IT Project Manager; Communication among the Various IT Job Roles; Defining Project Management; The Guide to the PMBOK; Project Management Knowledge Areas; General Management Skills; Leadership; Communication; Problem Solving; Negotiation; Organization and Time Management; Project Processes; Initiation Processes; Planning Processes; Executing Processes; Controlling Processes; Closing Processes; Project Life Cycles; IT Project Life Cycles IT Project Milestones and Checkpoints Organizational Structure Impacts; Functional Organization; Matrix Organization; Projectized Organization; Summary; Exam Essentials; Key Terms; Review Questions; Answers to Review Questions; Chapter 2 Project Initiation; Receiving a Project Request; High-Level Requirements; Vendor Bids; Documenting the Requirements; Project Selection; Selection Techniques; Project Selection Criteria; Project Stakeholders; Project Sponsor; Other Project Stakeholders; Who Are Your IT Project Stakeholders?; Stakeholder Matrix; Project Charter; Project Description; Project Team

Goals and Objectives Business Case; Formal Approval; Summary; Exam Essentials; Key Terms; Review Questions; Answers to Review Questions; Chapter 3 Scope Planning; Scope Overview; Project Scope Statement; Scope Management Plan; The Work Breakdown Structure (WBS); Evaluating Your IT Project Scope; Size of the IT Shop; Definition of the Project Deliverables; Working with Your Business Clients; Success Criteria Tough to Define; Sidebar Systems and Undisclosed Process Elements; "Mini-Project" Consultant/Vendor Relationships; Senior Project Technician Quits or Leaves; Project Goes across IT Shops Testing Elements Need Good Definition Summary; Exam Essentials; Key Terms; Review Questions; Answers to Review Questions; Chapter 4 Schedule Planning; Activity Definition; Activity Sequence; Types of Dependencies; Task Dependency Relationships; Creating a Network Diagram; Activity Duration Estimates; Defining Duration; Estimating Techniques; Schedule Development; Schedule Development Techniques; Milestones; Schedule Baseline; Juggling Project Time in the Real World; Summary; Exam Essentials; Key Terms; Review Questions; Answers to Review Questions; Chapter 5 Cost Planning; Resource Planning Types of Resources Defining Resource Requirements; Cost Estimating; Cost Estimating Techniques; Estimating Tips; Cost Budgeting; Creating Your Budget; Cost Baseline; Budget Targets; Using Project Management Software; Summary; Exam Essentials; Key Terms; Review Questions; Answers to Review Questions; Chapter 6 Other Planning Processes; Human Resources Planning; Organizational Planning; Staff Acquisition; Quality Planning; Quality Planning Tools and Techniques; Quality Management Plan; Risk Planning; Risk Identification; Risk Analysis; Risk Response; Communications Planning Communications Strategy

Sommario/riassunto

Here's the book you need to prepare for the latest version of CompTIA's IT Project+ exam. This Study Guide was developed to meet the exacting requirements of today's certification candidates. In addition to the consistent and accessible instructional approach that has earned Sybex the "Best Study Guide" designation in the 2003 CertCities Readers Choice Awards, this book provides: Clear and concise information on IT project management Practical examples and insights drawn from real-world experience Leading-edge exam preparation software, including a test engine and electronic fla
