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Autore	Cooper Nicola
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**Sommario/riassunto**

This is a vital text to help you with the competency assessment in the UK Foundation Programme giving practical advice in an easy to follow format. It advises new doctors on note-keeping, time management/organisation, communicating with colleagues, the structure of the NHS, and how to deal with the ethical and legal issues they face when on-call. Also looks at emotional intelligence, learning styles or how different personality types can work together more effectively.

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