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Nota di contenuto   Preliminaries; Table of Contents; Chapter 1 - Calculation Basics; Chapter 2 - Multiplication Tables; Chapter 3 - Calculating with Times; Chapter 4 - Classroom Libraries; Chapter 5 - Grade Books; Chapter 6 - Attendance Records; Chapter 7 - Lesson Plan Sheets; Chapter 8 - Random Sequence for Book Reports; Chapter 9 - Randomly Calling on a Student; Chapter 10 - Tracking Student Information; Chapter 11 - Student Mailing Lists.; Chapter 12 - Sorting Class Lists by First Name; Chapter 13 - Reporting Long Term Testing Results; Chapter 14 - Reading Grade Level Test Results
Chapter 15 - Tracking ProficiencyChapter 16 - Creating Checklists; Chapter 17 - Requisition Forms; Chapter 18 - Printing Grid Paper; Chapter 19 - Math Exercise Sheets; Chapter 20 - Homework Checker; Chapter 21 - Recording Rubric Data; Chapter 22 - Organizing Vocabulary Lists; Chapter 23 - Reading Journal; Chapter 24 - Demonstrating Fractions with Charts; Chapter 25 - Bar Charts; Index

Sommario/riassunto   Addressing a classroom teacher's need to simultaneous manage a classroom full of students, meet state mandated assessment standards for students, and track students' performance against a rubric, this overview of Excel shows how to put its features to use immediately in a classroom. Tracking attendance, grades, and books in the school library, creating reports to share with parents at parent-teacher conference time, and teaching basic charting concepts in a

mathematics class are among the possible uses of Excel covered in this guide.