

1. Record Nr.	UNINA9910815721503321
Autore	Mizrahi Janet
Titolo	Writing for public relations : a practical guide for professionals / / Janet Mizrahi
Pubbl/distr/stampa	New York, New York (222 East 46th Street, New York, NY 10017) : , : Business Expert Press, , 2016
ISBN	1-63157-306-3
Edizione	[First edition.]
Descrizione fisica	1 online resource (136 pages) : illustrations
Collana	Corporate communication collection, , 2156-8170
Disciplina	808.06665
Soggetti	Business writing Public relations
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Nota di bibliografia	Includes bibliographical references (pages 129-132) and index.
Nota di contenuto	1. Writing as a public relations professional -- 2. Routine communication -- 3. Writing news releases -- 4. Newsletters -- 5. Brochures -- 6. Media kits -- 7. Website content -- 8. Social media -- Appendix. Sample documents -- Notes -- References -- Index.
Sommario/riassunto	The very nature of public relations--maintaining goodwill between an organization and its various stakeholders--requires a high degree of professionalism. This book examines the most common types of documents used in public relations and provides easy-to-follow descriptions of how to write them in a straightforward and effective manner. Each chapter focuses on a specific type of document and includes helpful samples and useful checklists for writing: Daily correspondence, News releases, Newsletters, Brochures, Media kits, Web copy, Social Media. Students studying business, marketing, public relations, or communication as well as small business owners and employees will find this practical guide vital to their efforts to promote and inform various publics about their organizations.