Record Nr. UNINA9910813781403321 Autore Yeung Rob Titolo Answering tough interview questions for dummies / / by Rob Yeung Pubbl/distr/stampa Chichester, England:,: Wiley,, 2014 ©2014 **ISBN** 1-118-67992-X 1-118-67991-1 Edizione [Second edition.] Descrizione fisica 1 online resource (323 p.) Collana --For dummies Disciplina 650.14 Soggetti Employment interviewing Job hunting Lingua di pubblicazione Inglese **Formato** Materiale a stampa Livello bibliografico Monografia "Making Everything Easier!"--Cover. Note generali Includes index. Nota di contenuto Understanding the interview game -- Doing your job interview homework -- Polishing your interview performance -- Talking about yourself -- Talking about problems, perceptions and people -- Getting to grips with questions about your work -- Talking about why you want a new job -- Thriving under the pressure interview -- Succeeding at competency-based interviewing -- Responding to guestions for graduate and school leavers -- Handling question aimed at experienced candidates -- Handing hypothetical and analytical questions -- Coping with illegal and personal questions -- Taking control in unusual situations -- Asking great questions dotting the "I"s and crossing "t"s -- Ten cardinal sins of interviewing -- Ten steps to delivering a great interview -- Ten top tips for projecting a confident you -- Ten ways to troubleshoot your job search. A guide to stunning your interviewer with perfect answers to stumping Sommario/riassunto questions In today's competitive job market, a stellar interview lends you an edge over the competition, which can make or break your chances at a new career. Answering Tough Interview Questions For Dummies, 2nd Edition teaches you how to perform professionally and productively under stressful interview conditions. With this handy

guide, you'll learn to breeze through tricky questions and accentuate

your most impressive qualities. This updated second edition features a ten-step guide to having a great i