

1. Record Nr.	UNINA9910811541503321
Autore	Hales John
Titolo	Word 2013 tips & tricks
Pubbl/distr/stampa	[Place of publication not identified] : , : BarCharts, Inc., , [2013]
ISBN	1-4232-2049-8
Descrizione fisica	1 online resource (6 pages)
Collana	Quick Study Computer
Disciplina	652.55369
Soggetti	Word processing
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Sommario/riassunto	Unleash the power of the newest version of Word with this new addition to our Office Tips & Tricks line of QuickStudy® guides. Go beyond the basics of Word and learn time-saving tricks and best practices, including using the Mini Translator, creating a reference list, and more, bringing your Word documents to the next level.