1. Record Nr. UNINA9910810437503321 Autore Portner Hal **Titolo** Workshops that really work: the ABC's of designing and delivering sensational presentations / / Hal Portner; acquisitions editor Rachel Livsey; copy editor Jacqueline A. Tasch; cover designer Rose Storey Thousand Oaks, California:,: Corwin Press,, 2006 Pubbl/distr/stampa ©2006 **ISBN** 1-4833-6153-5 1-4833-6370-8 Descrizione fisica 1 online resource (121 p.) Disciplina 374 Soggetti Teachers' workshops - Planning Educational consultants Lingua di pubblicazione Inglese **Formato** Materiale a stampa Livello bibliografico Monografia Note generali Description based upon print version of record. Nota di bibliografia Includes bibliographical references and index. ""Cover"": ""Contents"": ""Introduction"": ""About this Book"": Nota di contenuto ""Definitions and Clarifications""; ""Presenters as Leaders and Learners"; ""Acknowledgments""; ""About the Author""; ""Chapter 1 -Assessing Your Potential as a Presenter"; ""Predisposition""; ""Presentation Skills and Behaviors""; ""Chapter 2 - Understanding Adult Learners""; ""Characteristics of Adult Learners""; ""Address Adult Learnersa€? Expectations""; ""Adult Learning Modes""; ""Multiple Intelligences""; ""Chapter 3 - Designing the Presentation""; ""Adapting Madeline Huntera€?s Model""; ""Purpose and Objective"" ""Anticipatory Set"""Input""; ""Modeling""; ""Checking for Understanding""; ""Closure""; ""Chapter 4 - Presenting the Workshop""; ""Conquer Stage Fright""; ""Overcome the Impostor Syndrome""; ""Handle Difficult Situations""; ""What Not to Do""; ""Make an Inspiring Presentation""; ""Some Tips and Observations""; ""Chapter 5 - Growing as a Presenter""; ""Freelancing""; ""Marketing""; ""Guaranteeing Success""; ""Fees and Finances""; ""Evaluating a Workshop""; ""Resource A: Learning Style Inventory or Discovering How You Learn Best"" ""Resource B: Seating Arrangements for Learning Environments"""

Resource C: Web of Connections""; ""Resource D: Standing Offer""; ""Resource E: Workshop Evaluation""; ""Resource F: Evaluation Letter"";

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""Resource G: Selected Bibliography""; ""References""; ""Index""

Packed with proven strategies and ready-to-use worksheets, this practical guide leads teachers through the process of designing and presenting a successful workshop.