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	Nota di contenuto	Intro -- Title -- Copyright -- Contents -- The author and acknowledgements -- List of acronyms -- Introduction -- 1 Your professional development -- 2 Different factors affecting the acquisition and development of ICT skills -- 3 Importance of ICT in enabling users to participate in public life, society and the modern economy -- 4 Main learning disabilities and difficulties relating to ICT learning and skills development -- 5 Potential barriers that inhibit ICT skills development -- 6 Communicating about ICT -- 7 Personal ICT skills: communication -- 8 Personal ICT skills: processes -- Appendix 1: Qualified Teacher Learning and Skills -- Appendix 2: Minimum core -- Appendix 3: Skills audit and action plan -- Appendix 4: Development -- Appendix 5: ICT minimum core checklist -- Glossary -- Index.
	Sommario/riassunto	Equips trainee teachers in the lifelong learning sector with the necessary skills, knowledge and understanding to meet the requirements of the minimum core ICT.