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Nota di contenuto	Cover; Copyright; Credits; About the Authors; About the Reviewers; Table of Contents; Preface; Chapter 1: At the Starting Line: Know Your Sametime Client; What's all the fuss about instant messaging?; Why use Sametime?; Types of Sametime clients; The Sametime system offerings; Summary; Chapter 2: Getting Connected: Configuring and Using Sametime for Lotus Notes; So exactly what is the "embedded" Sametime client?; Getting connected to Sametime; Starting Sametime with single sign-on; Making Sametime work the best way for you; Adding a contact; What is Sametime "status"? Starting a chat with a contactSummary; Chapter 3: Getting Connected: Configuring and Using Sametime Connect; Installing Sametime Connect on Windows; Installing Sametime Connect on a Macintosh; Installing Sametime Connect on Linux; Setting up the connection to the Sametime server; Setting up user preferences; Installing Sametime Connect add-ons; Upgrading Your Sametime Connect client; Summary; Chapter 4: Managing Your Connections: Making the most of your Sametime Contacts; Managing your contacts; Contact list and "type ahead"; Adding contacts; Adding contacts from your inbox

Removing contacts
Importing and exporting contacts; Displaying online contacts; Setting preferences for contacts; Understanding different directory types; Contact nicknames; Managing contacts with contact groups; Sorting the group or contact list; Manage groups and contacts between different Sametime clients; Contact lists and business card information; Managing your online presence; Sametime status settings; Sametime privacy settings; Contact list awareness using alerts; Sametime automatic status changes; Group chatting; Summary
Chapter 5: Power Chatting: Making the most of Sametime Instant Messaging
Spice up your text communication; Rich text and text styles; Date stamps; Chat history; Spell-checking your chat messages; Uploading and displaying files, graphics, and web links; Sending files; Sending graphics; Sending links; Sending announcements; Explain yourself with the screen capture tool; Get emotional with emoticons; Audio/video services; Voice chatting; Video chatting; Telephone to telephone chatting; Integrating Sametime with Microsoft Office, Microsoft Outlook, and Microsoft SharePoint; Summary
Chapter 6: Spread the Word: Connecting to other Messaging Communities
Connect to your local Sametime community; Connecting to external Sametime communities; Connecting to other instant messaging users: AOL, Google, and Yahoo; Directory types: Domino versus LDAP; Summary; Chapter 7: iNotes and Sametime-Chatting from the Web; Using Sametime in iNotes; Enable instant messaging; Chatting from iNotes; Displaying Sametime contacts in the sidebar; Adding and managing contacts; Set and edit your status message; Help! I need somebody!; Summary
Chapter 8: Going Mobile-Installing and Using the Sametime Mobile Client

Sommario/riassunto

Master Online Enterprise Communication with Lotus Sametime 8 with this User book and eBook
