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Titolo	Excel 2016 all-in-one for dummies // by Greg Harvey, PhD
Pubbl/distr/stampa	Hoboken, NJ : , : John Wiley & Sons, Inc., , [2016] 2016
ISBN	1-119-07722-2 1-119-07727-3
Edizione	[1st edition]
Descrizione fisica	1 online resource (xv, 796 pages) : illustrations (some color)
Collana	For dummies
Disciplina	005.54
Soggetti	Electronic spreadsheets - Computer programs Business - Computer programs
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	"8 books in 1"--Cover. Includes index.
Nota di contenuto	Introduction -- Excel basics -- Worksheet design -- Formulas and functions -- Worksheet collaboration and review -- Charts and graphics -- Data management -- Data analysis -- Macros and VBA.
Sommario/riassunto	Excel has undergone a massive makeover, and each of the mini-books in this guide covers one important area of Excel 2016. If you're new to Excel, Harvey covers all the essentials, then branches out into information on worksheets, charts and graphs, and ways to maintain and analyze the data you create.