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Sommario/riassunto	The dimensions of the core elements of office workplaces - desk and chair - together with the necessary circulation areas determine the design of office buildings. Starting with the module of the individual workplace, larger space configurations result from adding these workplaces in a variety of arrangements, resulting in different office layout typologies. In addition to the space required for desk and chair, it is necessary to provide the required distances as well as floor area for cupboards, movement, and circulation routes within the office rooms. Basics Office Design explains the parameters of this common design task in a clear and easy-to-understand way, placing as much emphasis on ergonomics, comfort, and orientation as on the space requirements, functional relationships, and the different types of offices.