

1. Record Nr.	UNINA9910796395703321
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Titolo	Financial management in academic libraries : data-driven planning and budgeting // Robert E. Dugan and Peter Hernon
Pubbl/distr/stampa	Chicago, Illinois : , : Association of College and Research Libraries, , 2018
ISBN	0-8389-8944-6 9780838989432
Descrizione fisica	1 online resource (187 pages) : illustrations, tables
Soggetti	Academic libraries - Finance Program budgeting
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Nota di bibliografia	Includes bibliographical references at the end of each chapters.
Nota di contenuto	Planning. Why plan? ; Factors in planning ; Planning techniques ; Major components of a long-term strategic plan ; Strategic finance and planning -- General concepts : just so we are on the same page. Systems model ; Accountability ; A financial management cycle ; Basic steps ; Management information systems ; Other general concepts -- Types of budgets. Budgets ; Types of budgets. Lump sum budgets ; Line-item budgets ; Formula budgets ; Program budgets ; Modified program budgets ; Performance budgets ; Resource-centered budgets ; Zero-based budgets -- Budgeting. Sources of funds ; Types of costs. Direct and indirect costs ; Fixed and variable costs ; Overhead costs ; In-kind costs ; Capital costs ; Controllable and non-controllable costs ; A note about costs ; Where do we get information for budgeting? ; Data used for budgeting ; Staff and staffing ; Collections. Allocation formulas ; Consortia ; Additional collections expenditures ; Every so often... ; Other sources of data for collections ; Technologies ; Facilities -- Program budgeting. Program budgets in general ; Variations in program budgeting ; Example of developing a program budget. Program budgeting and the library's strategic plan ; Program budgeting and the budget ; Program budgeting and metrics ; Program budgeting template -- Managing a budget during the fiscal year. Control : a technical term and function ; Control tools ; Policies influencing

financial management ; Monitoring budget expenditures -- Reports and reporting. Internal reporting ; External reporting ; The annual report ; Audits -- Uses of expenditures data. Evaluation and assessment processes ; Metrics used by academic libraries ; Financial metrics ; Calculating unit costs ; Library value from a financial perspective. Money and time ; Cost-benefit analysis ; Intellectual capital ; Return on investment ; Value of usage ; Potential and actual value ; Financial metrics for studies on benchmarking and best practices. Benchmarking ; Best practices -- A smorgasbord : budget reduction strategies, fraud, and best practices. Reduction in expected or allocated budgets ; Library fraud ; Conclusion: Summary of the "Best of" best practices -- Financial leadership. Leadership ; Leadership theories ; Developing a fuller vision. How to develop the more detailed image of the future ; Translating a vision into an action plan -- Appendix. Answers to exercise questions.

Sommario/riassunto

"Financial Management in Academic Libraries explores the connection between financial management and accountability, effectiveness, efficiency, and sustainability, and demonstrates how to capture them in a realistic, data-supported budget. Among the different units of an academic institution, the library has an advantage in that its managers can link these concepts to the library's infrastructure, its staffing, collections, services, and technology. Focusing on these components can enable everyone in the library to work to achieve organizational sustainability over time and advocate for their place in the institution" --Provided by Amazon.com
