

1. Record Nr.	UNINA9910786895203321
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Titolo	Internet, phone, mail, and mixed-mode surveys : the tailored design method // Don A. Dillman, Jolene D. Smyth, Leah Melani Christian
Pubbl/distr/stampa	Hoboken, N.J., : Wiley, 2014
ISBN	9781118921296 (e-book) 9781118456149 (hbk.)
Edizione	[4th ed.]
Descrizione fisica	1 online resource (xvii, 509 p.) : ill
Altri autori (Persone)	SmythJolene D ChristianLeah Melani
Disciplina	300.723
Soggetti	Social surveys Questionnaires
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Revision of the author's Internet, mail, and mixed-mode surveys. Hoboken, N.J. : Wiley & Sons, c2009.
Nota di bibliografia	Includes bibliographical references and indexes.
Nota di contenuto	Chapter 1: Sample surveys in our electronic world -- Four cornerstones of quality surveys -- What is different about surveying in the 2010's? -- Why emphasize mixed-mode data collection? -- What is tailored design and why it is needed? -- Conclusion -- Chapter 2: Reducing people's reluctance to respond to surveys -- Example of a survey with a high response rate -- Using social exchange concepts to motivate potential respondents -- Putting the parts together: some guidelines for applying social exchange -- Mixed-mode designs provide new opportunities for applying social exchange -- Returning to the WSU doctoral student experience survey: Why it obtained such a high response rate -- Conclusion -- List of guidelines -- Chapter 3: Covering the population and selecting who to survey -- Essential definitions and their use -- Current coverage and access considerations -- Common sampling frames and assessing how well they cover the population -- Probability sampling -- Post-survey adjustments and calculating sampling error -- Nonprobability sampling -- Conclusion -- Chapter 4: The fundamentals of writing questions -- Issues to consider when starting to craft survey questions -- The anatomy of a survey question and types of question formats -- Guidelines for choosing words and forming questions -- Conclusion -- List of

guidelines -- Chapter 5: How to write open and closed ended questions -- Guidelines for writing open-ended questions -- General guidelines for writing all types of closed-ended questions -- Guidelines for nominal closed-ended questions -- Guidelines for ordinal closed-ended questions -- Conclusion -- List of guidelines -- Chapter 6: Aural versus visual design of questions and questionnaires -- The importance of visual design in self-administered surveys -- Visual design concepts and their application to surveys -- General guidelines for the visual presentation of survey questions -- Guidelines for the visual presentation of open-ended questions -- Guidelines for the visual presentation of closed-ended questions -- Guidelines for the visual presentation of questionnaire pages or screens -- A case study: the use of visual design principles to improve data quality in the American Community Survey -- Conclusion -- List of guidelines -- Chapter 7: Ordering questions and testing for question order effects -- Question order -- Testing questions and questionnaires -- Conclusion -- List of guidelines -- Chapter 8: Telephone questionnaires and implementation -- Types of telephone only surveys today -- Guidelines for designing telephone questionnaires -- Guidelines for administering telephone questionnaires -- Guidelines for establishing calling rules and procedures -- Quality control and testing guidelines for telephone surveys -- Conclusion -- List of guidelines -- Chapter 9: Web questionnaires and implementation -- Guidelines for designing web and mobile questionnaires -- Guidelines for web and mobile survey implementation -- Quality control and testing guidelines for web surveys -- Conclusion -- List of guidelines -- Chapter 10: Mail questionnaires and implementation -- Guidelines for designing paper questionnaires -- Guidelines for implementing mail questionnaires -- Quality control and testing guidelines for mail-only surveys -- Conclusion -- List of guidelines -- Chapter 11: Mixed-mode questionnaires and survey implementation -- When single-mode surveys are not acceptable -- Why consider a mixed-mode survey design -- Guidelines for designing questionnaires that will minimize measurement differences across survey modes -- Expanding the research base for designing mixed-mode surveys -- Guidelines for using multiple contact modes to achieve more effective communication with potential respondents -- Guidelines for providing alternative response modes -- From individual guidelines to practical study designs -- Guidelines for testing mixed-mode surveys -- Conclusion -- List of guidelines -- Chapter 12: Responding to societal change and preparing for what lies ahead -- Panels and longitudinal surveys -- Nonprobability surveys -- New mobile devices and technology -- Supplementing questionnaires with measurement using electronic devices -- Big data and administrative records -- Data security -- Specialized purpose surveys -- International and cross-cultural surveys -- The challenge of connecting with empowered but diverse respondents -- References -- Index.

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## Sommario/riassunto

The classic survey design reference, updated for the digital age. For over two decades, Dillman's classic text on survey design has aided both students and professionals in effectively planning and conducting mail, telephone, and, more recently, Internet surveys. The new edition is thoroughly updated and revised, and covers all aspects of survey research. It features expanded coverage of mobile phones, tablets, and the use of do-it-yourself surveys, and Dillman's unique Tailored Design Method is also thoroughly explained. This invaluable resource is crucial for any researcher seeking to increase response rates and obtain high-quality feedback from survey questions. Consistent with current emphasis on the visual and aural, the new edition is complemented by

copious examples within the text and accompanying website. This heavily revised fourth edition includes: Strategies and tactics for determining the needs of a given survey, how to design it, and how to effectively administer it; How and when to use mail, telephone, and Internet surveys to maximum advantage; Proven techniques to increase response rates; Guidance on how to obtain high-quality feedback from mail, electronic, and other self-administered surveys; Direction on how to construct effective questionnaires, including considerations of layout; The effects of sponsorship on the response rates of surveys; Use of capabilities provided by newly mass-used media: interactivity, presentation of aural and visual stimuli. The fourth edition reintroduces the telephone - including coordinating land and mobile. Grounded in the best research, the book offers practical how-to guidelines and detailed examples for practitioners and students alike.

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