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	Titolo	Alfresco 3 records management [[electronic resource]] : comply with regulations and secure your organization's records with Alfresco Records Management / / Dick Weisinger
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	Descrizione fisica	1 online resource (814 p.)
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	Nota di contenuto	Alfresco 3 Records Management; Alfresco 3 Records Management; Credits; About the Author; About the Reviewer; www.PacktPub.com; Support files, e-books, discount offers and more; Why Subscribe?; Free Access for Packt account holders; Preface; What this book covers; What you need for this book; Who this book is for; Conventions; Reader feedback; Customer support; Errata; Piracy; Questions; 1. Records Management; What is a record?; What is Records Management?; Electronic Records Management; Record lifecycles; Benefits of Records Management Records Management is about complying with legal requirementsRegulatory compliance; Authority Documents and compliance; E-discovery; Records Management is about ensuring accountability; Records Management is about preserving assets; Records Management is about efficiency; Records Management is about being prepared; Records Management is about coming to grips with data volumes; Records Management is about security; Records

Sommario/riassunto	Comply with regulations and secure your organization's records with Alfresco Records Management.