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Autore	Mishra Lakshmikant
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Sommario/riassunto	About the Book: The present work is for the benefit of working library professionals in general and the students of study programmes in Library and Information Science in particular. This book has been especially written in accordance with the syllabus and scope prescribed by the Library and Information Science Departments of various universities and institutions. The most glaring feature of this book is the additional information provided on few concepts viz. Library Management Software Packages (CDS/ISIS, DELMARC, DELPLUS, e-GRANTHALYA, LIBSYS, LS/2000, MECSYS, SLIM, WILISYS and SOUL). St