1.	Record Nr.	UNINA9910780334803321
	Autore	Williams Diana <1957->
	Titolo	Writing skills in practice [[electronic resource]] : a practical guide for health professionals / / Diana Williams
	Pubbl/distr/stampa	London ; ; Philadelphia, PA, : Jessica Kingsley Publishers, 2002
	ISBN	1-8464
		1-4175-0510-9
	Descrizione fisica	1 online resource (323 p.)
	Collana	Arts Therapies
	Disciplina	808/.06661
	Soggetti	Communication in medicine
		Medical writing
	Lingua di pubblicazione	Inglese
	Formato	Materiale a stampa
	Livello bibliografico	Monografia
	Note generali	Description based upon print version of record.
	Nota di bibliografia	Includes bibliographical references (p. 316-319) and index.
	Nota di contenuto	Writing Skills in Practice: A Practical Guide for Health Professionals; Contents; Introduction; The Nature of Written Communication; Communicating Effectively through the Written Word; Part One: Writing for Clinical Practice; 1 Purpose of Written Material; 2 How to Record Information; 3 The Legal Framework; Clinical Skills in Context:; 4 Record Keeping; 5 Letters and Reports; 6 Information Leaflets For Clients; Part Two: Writing for Teaching and Learning; 7 Writing as an Aid to Learning; 8 Preparing Materials for Teaching; Teaching and Learning Skills in Context:; 9 Note-taking; 10 Essays
		11 Assessment12 Dissertations; 13 Research Projects; Part Three: Writing for Publication; 14 Developing an Idea; 15 Managing Your Time Effectively; 16 Determining Your Style; 17 Getting the Best Out of Your Personal Computer; 18 Presenting Your Work; 19 Protecting Your Rights; Publication Skills in Context:; 20 Journal Articles; 21 Books; 22 Articles for the Media; References; Index
	Sommario/riassunto	This book presents an overview of the development of writing skills for both students and practitioners in health care, offering information on all the main areas of writing practice in one volume. Clearly laid out with summary points, practical activities and checklists, it makes relevant information accessible for the busy health professional.