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Autore	Samuelsson-Brown Geoffrey <1940->
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Nota di contenuto	Contents; Foreword to the Fourth Edition; Preface to the Fourth Edition; Acknowledgements; 1 How to become a translator; 2 Bilingualism - the myths and the truth; 3 The client's viewpoint; 4 Running a translation business; 5 The translator at work and the tools of the trade; 6 Sources of reference, data retrieval and file management; 7 Quality control and accountability; 8 Presentation and delivery of translations; 9 What to do if things go wrong; 10 Professional organisations for translators; 11 Glossary of terms; 12 Appendix; 13 Index
Sommario/riassunto	Directed at those studying languages and those with some language capability and thinking of a career change, this guide considers the practical aspects of the translation profession and how to set up a business.