

1. Record Nr.	UNINA9910780186403321
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Titolo	The performance appraisal question and answer book [[electronic resource] ] : a survival guide for managers // Dick Grote
Pubbl/distr/stampa	New York, : American Management Association, c2002
ISBN	0-8144-2669-7
Descrizione fisica	1 online resource (253 p.)
Disciplina	658.3/125
Soggetti	Employees - Rating of Performance standards
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Includes index.
Nota di contenuto	The importance of performance appraisal -- Performance planning -- Performance execution -- Performance assessment -- Performance review -- The performance appraisal form -- The performance appraisal process -- Building performance excellence -- One final question.
Sommario/riassunto	Most managers hate conducting performance appraisal discussions. What's worse, few feel confident in their ability to accurately assess the performance of a subordinate. In The Performance Appraisal Question and Answer Book, expert Dick Grote answers over 100 of the most common -- and most difficult -- questions about this vitally important but often misunderstood and misused tool, including:* How should I react when an employee starts crying during the appraisal discussion . . . or gets mad at me?* Which is more important -- the results the person achieved or the way she went about doing the