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Descrizione fisica	1 online resource (241 p.)
Collana	Subject leader's handbooks The primary subject manager's handbooks series
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Nota di bibliografia	Includes bibliographical references (p. 212-218) and index.
Nota di contenuto	Book Cover; Title; Contents; List of figures; Series editor's preface; Contexts for effective coordination; Developing personal skills and making a start; Establishing a secure place for ICT in the school; What IT coordinators need to know about children and computers; What IT coordinators need to know about using computers across the curriculum; What IT coordinators need to know about teachers and computers; What IT coordinators need to know about choosing computers, software and peripherals; Developing an ICT policy for your school; A prototype policy OFSTED re-inspection and the IT coordinator Preparing for an OFSTED re-inspection; Useful addresses; References; Index
Sommario/riassunto	Specifically designed for busy teachers who have responsibility for co-ordinating a subject area within their primary school. Each volume in the series conforms to a concise style, while providing a wealth of tips, case studies and photocopiable material that teachers can use immediately. There are special volumes dedicated to dealing with

OFSTED, creating whole school policy and the demands of co-ordinating several subjects within a small school. The entire set of 16 volumes is available.

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