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Descrizione fisica	1 online resource (xxv, 507 pages) : illustrations (some color)
Collana	Expert's voice in SharePoint SharePoint 2013 user's guide
Disciplina	004 004.682
Soggetti	Intranets (Computer networks) Web servers
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Includes index.
Nota di contenuto	""Contents at a Glance""; ""Contents""; ""About the Author""; ""About the Technical Reviewer""; ""Acknowledgments""; ""Introduction""; ""Chapter 1: Introduction to SharePoint Technologies""; ""What Is Microsoft SharePoint 2013""; ""Locally Hosted SharePoint""; ""Office 365, Cloud-Hosted SharePoint""; ""The Evolution of SharePoint""; ""Exploring What's New in SharePoint 2013""; ""Understanding the Value of SharePoint 2013""; ""SharePoint Building Blocks""; ""Chapter 2: Understanding Sites""; ""Understanding Site Collections and Sites""; ""Site Structures and Layouts""; ""My Site Menu"" ""User Menu""""Settings Menu""; ""Ribbon""; ""Social Tools""; ""Page Management Tools""; ""Navigation Bar""; ""Search Bar""; ""Quick Launch Navigation""; ""Content Area""; ""Standard Site Templates""; ""Collaboration""; ""Team Site Template""; ""Blog Template""; ""Project Site Template""; ""Community Site Template""; ""Enterprise""; ""Basic Search Center Template""; ""Document Center Template""; ""Records Center Template""; ""Business Intelligence Center Template""; ""Enterprise Search Center Template""; ""Visio Process Repository Template""; ""Publishing""; ""Publishing Site Template"" ""Publishing Site with Workflow Template""""Enterprise Wiki Template""; ""SharePoint Portal Templates""; ""Developer Site""; ""eDiscovery Center""; ""Community Portal""; ""Publishing Portal""; ""Product Catalog""; ""Chapter 3: Working with Sites""; ""Navigating the SharePoint

Environment""; ""Navigating Within a Site""; ""Navigating Sites with Mobile Devices""; ""Using the Ribbon""; ""Creating Sites""; ""Deleting Sites""; ""Managing Site Security""; ""Managing SharePoint Groups""; ""Creating SharePoint Groups""; ""Editing SharePoint Groups""; ""Deleting SharePoint Groups""
 ""Adding Users to SharePoint Groups""""Removing Users from a SharePoint Group""; ""Viewing SharePoint Group Permissions""; ""Changing Permission Inheritance for a Site""; ""Managing Permission Levels""; ""Adding Permission Levels""; ""Creating a New Permission Level As a Copy of an Existing Permission Level""; ""Edit Existing Permission Levels""; ""Deleting Existing Permission Levels""; ""Managing Site Collection Administrators""; ""Changing Site Details""; ""Updating the Site Title, Description, Logo, and URL""; ""Configuring Regional Settings for a Site""; ""Defining the Welcome Page""
 ""Managing Site Navigation""""Customizing Quick Launch Navigation for Sites""; ""Configuring the Quick Launch Display: Tree View and Standard View""; ""Configuring Quick Launch Options""; ""Changing the Order of Quick Launch Items""; ""Adding New Headings and Links to the Quick Launch""; ""Editing Headings and Links in Quick Launch""; ""Delete Headings and Links in Quick Launch""; ""Customizing the Navigation Bar""; ""Updating Navigation Bar Inheritance Settings""; ""Changing the Order of Navigation Bar Items""; ""Adding New Headings and Links to the Navigation Bar""
 ""Edit Headings and Links to the Navigation Bar""

Sommario/riassunto

Microsoft SharePoint 2013 provides a collection of tools and services you can use to improve user and team productivity, make information sharing more effective, and facilitate business decision-making processes. In order to get the most out of SharePoint 2013, you need to understand how to best use the capabilities to support your information management, collaboration, and business process management needs. The SharePoint 2013 User's Guide is designed to provide you with the information you need to effectively use these tools. Whether you are using SharePoint as an intranet or business solution platform, you will learn how to use the resources (such as lists, libraries, and sites) and services (such as search, workflow, and social) that make up these environments. In the fourth edition of this bestselling book, author Tony Smith walks you through the components and capabilities that make up a SharePoint 2013 environment. He provides step-by-step instructions for using and managing these elements, as well as recommendations for how to best leverage them. The author has brought together this information based on his extensive experience working with these tools and with business users who effectively leverage these technologies within their organizations. These real-world experiences were incorporated into the writing of this book to make it easy for you to gain the knowledge you need to make the most of the product. Pick up a copy of the SharePoint 2013 User's Guide today.