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Titolo	Beginning SharePoint Communication Sites : Understanding and Managing Modern SharePoint Online // by Charles David Waghmare
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Descrizione fisica	1 online resource (253 pages)
Collana	Office Essentials collection
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Formato	Materiale a stampa
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Note generali	Includes index.
Nota di contenuto	Chapter 1: An Introduction: SharePoint Communication Sites -- Chapter 2: Effectively Communicate and Collaborate Using SharePoint Communication Sites -- Chapter 3: Build Collaborative Experiences for End Users -- Chapter 4: Creating Digital Intranets -- Chapter 5: Information Management Compliance and Governance Using SharePoint Communication Sites -- Chapter 6: Use of SharePoint Communication sites for Project Management -- Chapter 7: Integrating SharePoint Communication Sites with the Microsoft 365 Products -- Chapter 8: Create New Horizons of Digital Communication.
Sommario/riassunto	Understand SharePoint communication sites and create one on your own using SharePoint Home, available in Microsoft 365. This revised edition covers the new features in SharePoint communication sites and demonstrate how to effectively use them. You will also learn how to create a digital experience using SharePoint communication sites. This updated edition includes a new chapter on information management and governance, along with new topics such as seamless integration between Teams, using Power Automate and SharePoint Communication sites in tandem, and performing project and operations management activities with communication sites. Author Charles Waghmare starts by walking you through SharePoint communication sites and how to create them. Next, you'll explore various use cases to understand the benefits of communicating through SharePoint communication sites. Further, you will learn collaborative applications like Teams and its integration with SharePoint, followed by details of compliance and governance .

You will then integrate communication sites with Microsoft 365 products for better end user collaboration. Finally, you will discover how to perform your day-to-day operations tasks using communication sites. After reading this book, you will be able to create and manage SharePoint communication sites and improve ways to communicate and collaborate within your organization. You will: Create an information and communication strategy for your organization Explore digital ways of working Easily collaborate with shared information Create visually appealing communication sites to manage your day-to-day project work Efficiently manage organizational information with compliance Create centralized departmental repositories with SharePoint communication sites Learn to automate internal processes using SharePoint communication and M365 services
