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Sommario/riassunto	This book comes at a time when managers are faced with still more new legislation, obligations and potential penalties. This is an essentially practical book: in a straightforward, no-jargon manner it explains what the law is and then what to do, providing expert advice on every aspect of employment practice including: recruitment; pay and incentives; maternity/paternity leave; personnel records; contracts; holidays; harassment; discipline and grievance procedures; performance management; Case studies of tribunal decisions add valuable extra guidance.