1. Record Nr. UNINA9910484214003321 Autore Mehta Mandeep Titolo Microsoft excel functions quick reference: for high-quality data analysis, dashboards, and more / / Mandeep Mehta New York, New York: ,: Apress L. P., , [2021] Pubbl/distr/stampa ©2021 **ISBN** 1-4842-6613-7 Edizione [1st ed. 2021.] Descrizione fisica 1 online resource (XXIX, 255 p. 127 illus.) Disciplina 005.54 Lingua di pubblicazione Inglese **Formato** Materiale a stampa Monografia Livello bibliografico Note generali Includes index. Nota di contenuto Chapter 1: What is an Excel function? -- Chapter 2: TEXT functions --Chapter 3: DATE functions -- Chapter 4: TIME functions -- Chapter 5: Named Ranges and Excel Tables -- Chapter 6: LOOKUP & functions --Chapter 7: AGGREGATE functions -- Chapter 8: LOGICAL functions --Chapter 9: Maths functions -- Chapter 10: INFORMATION functions --Chapter 11: Finance functions -- Chapter 12: Error Handling --Chapter 13: Megaformulas -- Chapter 14: Array formula. Appendix A: Formula ready reckoner. Sommario/riassunto This condensed syntax reference presents the essential Excel function syntax in a well-organized format that can be used as a quick and handy reference. You can use it to improve your Excel knowledge and increase your productivity. It will help you upgrade the quality of your data analysis, dashboards, models, and templates. The Microsoft Excel Functions Quick Reference helps you set up workbooks, enter data, and format it for easier viewing. It starts by giving an overview of Excel functions explaining the different types of Excel functions available followed by an understanding of string functions and date functions. It then covers time, lookup, aggregate, and logical functions along with practice problems. Further, you will see math functions and information functions in Excel. You will also be able to create sophisticated forecast

worksheets, key performance indicators (KPIs), and timelines. Each function in the text is illustrated by helpful, illuminating examples. With this book by your side, you'll always have the answer to your Excel

function syntax questions. You will: Work with basic Excel functions Use the LOOKUP function Take advantage of new functions in information functions Create a mega formula.