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Altri autori (Persone)	BillingsleyBonnie S
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Nota di contenuto	A Survival Guide for New Special Educators; Copyright; The Authors; Acknowledgments; Contents; Tables, Figures, and Exhibits; Tables; Figures; Exhibits; Introduction; Overview of the Chapters; Part One: The Basics; Chapter One: Getting the Right Job; An Initial Priority: Find a Good Job Match; Steps in Your Job Search; Identify Your Priorities; Investigate a Range of Options; Develop Your Resume; Complete Your Application and Follow Up; The Interview Process; Before the Interview; Preparing for Interview Questions; The Interview Itself; After the Interview; Consider the Offer; To Sum Up What's Next?Chapter Two: Great Beginnings; Reality 101: What to Expect in the First Years; Your Challenge: Become an Accomplished and Committed Special Educator; Reflect on the Moral Purpose That Guides Your Work; Develop Knowledge about Professional Standards and Ethics; State Standards; Council for Exceptional Children (CEC); National Board for Professional Teaching Standards (NBPTS); Learn about the Community and Key Policies and Guidelines; District and School Community; District, School, and Local Policies; Special Education Policies and Guidelines; Confidentiality Learn More about the Content Standards for Subjects You TeachUse and Refine Your Knowledge about Evidence-Based Practices; Know Your Students and Systematically Monitor Their Learning; Collaborate

Effectively with Administrators, Colleagues, and Parents; Protect Instructional Time and Balance Your Responsibilities; Develop Resilience and Manage Stress; Take Initiative for Your Own Professional Learning; Making It Happen: Create a Network of Supports; Emotional Support; Feedback Support; Professional Learning Supports; Specific Support Needs; To Sum Up; What's Next?; Additional Resources

Chapter Three: Working with Others

Be an Energizer; Be an Effective Communicator; Show Courtesy and Respect and Acknowledge Others' Efforts; It's the Nonverbal, Unspoken Things That Say the Most; Take Time to Listen; Quit Taking It Personally; Problem Solve, Don't Blame; Working Through Conflicts; Be Aware of Your Own Reactions First; Never Respond in Anger; Listen and Make Sure You Understand the Problem; Describe Behaviors Rather Than Make Judgments; Focus on the Goal of Communication; Consider Multiple Ways of Addressing a Problem; Admit When You Do Not Know; Apologize

A Great Start with Parents

Ten Actions to Develop Positive Relationships with Parents; Start Your Relationship on a Positive Note; Show Respect and Appreciation; View Parents as Experts on Their Child; Remember That Parents Have Specific Legal Rights; Make Accommodations for Parents of Students Who Do Not Speak English; Communicate Frequently and Follow Through; Share Resources with Parents; Document Communication with Parents and Keep Copies of Correspondence; Respect Confidentiality; Exercise Care When Using E-mail and Social Networking; A Great Start with Administrators

Seek Clarification about Expectations and Responsibilities

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#### Sommario/riassunto

What every special education teacher needs to know to survive and thrive A Survival Guide for New Special Educators provides relevant, practical information for new special education teachers across a broad range of topic areas. Drawing on the latest research on special educator effectiveness and retention, this comprehensive, go-to resource addresses the most pressing needs of novice instructors, resource teachers, and inclusion specialists. Offers research-based, classroom-tested strategies for working with a variety of special needs students

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