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Altri autori (Persone)	BuckiLisa
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Nota di contenuto	pt. 1. Common Office features -- pt. 2. Creating documents with Word 2013 -- pt. 3. Making the numbers work with Excel 2013 -- pt. 4. Persuading and informing with PowerPoint 2013 -- pt. 5. Organizing messages, contacts, and time with Outlook -- pt. 6. Designing publications with Publisher -- pt. 7. Managing information with Access and OneNote -- pt. 8. Sharing and collaborating in the cloud and applications.
Sommario/riassunto	The best of the best from our Excel, Word, Access, and PowerPoint Bibles! Learn the sought-after features of the core applications from the Office 2013 suite. This Office 2013 Bible features the best-of-the-best content from the Excel 2013 Bible, by ""Mr. Spreadsheet"" John Walkenbach; the Word 2013 Bible, by Office expert Lisa A. Bucki; the PowerPoint 2013 Bible, by MOS Master Instructor and PowerPoint expert Faithe Wempen; and the Access 2013 Bible from Microsoft Certified Application Developer Michael Alexander and Office and Access expert Dick Kusleika. This major reso