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Nota di contenuto	Cover; The Theory and Practice of the Dewey Decimal Classification System; Copyright; Dedication; Contents; Preface; Acknowledgment; List of abbreviations; List of figures and tables; About the author; 1. A brief history of the Dewey Decimal Classification; Appendix: history of other versions of the DDC; Notes; 2. Governance and revision of the DDC; Revising the classification; Responsibility of revision; Major revisions; Methods for complete revision; Implementation of the new edition; Notes; 3. Introduction to the text in four volumes; Types of entries; Scope and content notes Notes that explain changes or irregularitiesInstructions specific to a number; Dots and spaces; Notes; 4. Basic plan and structure; Classification by discipline; Notation; Division of main classes; Chain structure; Array structure; Pattern in DDC structure; Hospitality to new subjects; Notes; 5. Subject analysis and locating class numbers; Determining the specific subject; Title as a subject indicator; Facet analysis; Non-subject aspects; Assigning class number; 6. Tables and rules for precedence of classes; Tables of precedence; Instructions; Preference by specificity Publications with two or more subjectsComprehensive and interdisciplinary works; Table of last resort; 7. Number-building; Adding from 001- 999 (a whole number from anywhere in the schedules); Adding a part of a number; Adding from a main class;

Adding from a section; Adding through a facet indicator; Synthesis through internal tables; Adding from Tables 1-6; 8. Use of Table 1: standard subdivisions; Nomenclature; Categories; Characteristics of standard subdivisions; How to use standard subdivisions; Extending a standard subdivision by an add to instruction
Extending a standard subdivision by an area number from Table 2
Variations in the meaning of standard subdivisions; Displaced standard subdivisions; Co-occurrence of two or more standard subdivisions in a document; When standard subdivisions cannot be used; 9. Use of Table 2: geographical areas, historical periods and persons; Introduction; Definition and scope; How to add an area notation; Adding an area without instruction; Adding an area through 0 only; Adding two area numbers; Cases where area is already a part of the class number; Area division -1; Use of Table 2 with other tables
Restricted range of area numbers to be added
Note; 10. Use of Table 3: subdivisions for the arts, individual literatures and for literary forms; Using Table 3A; Using Tables 3B and 3C: works by more than one author writing in the same language; Using Tables 2 and 5 with Table 3C; Jurisdiction of Table 3; Using Table 3C: outside main class 800; Notes; 11. Use of Table 4 and Table 6: subdivisions of individual languages and their language families; Introduction to Table 4; Division of main class 400; Using Table 4; Introduction to Table 6; Using Table 6
Using Table 6 with Table 4: classifying bilingual dictionaries

Sommario/riassunto

The Dewey Decimal Classification system (DDC) is the world's most popular library classification system. The 23rd edition of the DDC was published in 2011. This second edition of *The Theory and Practice of the Dewey Decimal Classification System* examines the history, management and technical aspects of the DDC up to its latest edition. The book places emphasis on explaining the structure and number building techniques in the DDC and reviews all aspects of subject analysis and number building by the most recent version of the DDC. A history of, and introduction to, the DDC is followed by subject
