

1. Record Nr.	UNINA9910461547103321
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Titolo	What they don't teach you in library school [[electronic resource] /] / Elisabeth Doucett
Pubbl/distr/stampa	Chicago, : American Library Association, 2011
ISBN	1-283-17232-1 9786613172327 0-8389-9099-1
Descrizione fisica	1 online resource (161 p.)
Collana	ALA guides for the busy librarian
Disciplina	020.23
Soggetti	Library science Library science - Vocational guidance Electronic books.
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Description based upon print version of record.
Nota di bibliografia	Includes bibliographical references and index.
Nota di contenuto	The right job -- Planning your career -- Networking -- Making "librarian" a brand -- Understanding your new work environment : your library -- Understanding your new work environment : your community -- How to manage problem patrons in the library -- Managing confrontation productively -- Public speaking -- Teamwork -- Promotional marketing -- Thinking like a retailer -- Strategic planning -- Trend tracking -- Facilities management / by Robert E. Dugan -- Figures and finances.
Sommario/riassunto	For MLS graduates just entering the job market, as well as individuals interested in switching gears through promotion or advancement, Doucett offers the inside scoop on what a librarian really needs to know.